

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2025 - 3:00 P.M.
AGENDA**

(Original Board Meeting date was scheduled for August 19, 2025)

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Approval of Minutes of the Regular Board Meeting on July 15, 2025 **(Motion)**
6. Approval of Treasurer's Report, July 2025 **(Motion)**
 - A. Approval of Payroll Expense Report, July 2025 **(Motion)**
 - B. Approval of Payroll Warrants: #2 **(Motion)**, #3 **(Motion)**, #5 **(Motion)**, #6 **(Motion)**
 - C. Approval of Payroll Summary, July 2025 **(Motion)**
 - D. Approval of Bills: Warrant #4, August 2025 **(Motion)**
7. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
 - D. Conference Reports
 - E. SCLS Board Report, Susan Tychnowicz
8. Old Business
 - A. Renewal of Bulletin Board Policy **(Motion)**
9. New Business
 - A. Review of Community Involvement and Partnerships Policy
 - B. Review of Revised Gifts and Donation Policy
 - C. Review of Equal Opportunity Employment Policy
 - D. Review of Revised Social Media Policy
 - E. Review of Revised Studio Policies
 - F. Review of Revised Studio Service Fees and Limits
 - G. Review of Unattended Vulnerable Adult Policy
 - H. Approval of Annual HVAC Maintenance Agreement **(Motion)**
 - I. Library Closings 2026 **(Motion)**
10. Other
 - A. Legislative Meeting –Assemblyman Smith - TBD
 - B. Next Board Meeting, Tuesday, September 16, 2025, 5:00 p.m.
 - C. The PLDA Fundraiser –September 29, 2025 – The Vineyards in Aquebogue
11. Correspondence
 - A. A Letter of Resignation
12. Executive Session (as needed) **(Motion)**
13. Personnel Report **(Motion)**
14. Adjournment **(Motion)**