

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

June 17, 2025

3:00 P.M.

The regular meeting of Sachem Public Library Board of Trustees was attended by Robert Winowitch, Marguerite Barone, Thomas Lohr, Neely McCahey, Kristen Stroh and Sandra Bartalis.

Diane Longo and Susan Tychnowicz informed the trustees that they would not be available for the June 17, 2025 board meeting and were formally excused.

The Board members previewed the board meeting items on the agenda electronically prior to the meeting. Trustee Diane Longo reviewed all warrants with the Director before having them presented to the Board for their approval.

The meeting was called to order at 3:05 p.m.

The meeting began with a pledge of allegiance.

The Board adopted the agenda. (Lohr, Barone; unanimous)

Minutes

The Board approved the minutes of the Regular Board Meeting on May 22, 2025. (Barone, Winowitch; unanimous)

The minutes of an Executive Session on May 22, 2025 were approved. (Winowitch, Lohr; unanimous)

Treasurer's Report

The Treasurer's Report for May 2025 in the amount of \$6,690,373.74 was approved. (Winowitch, Lohr; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for May 2025 in the amount of \$665,324.33 were approved. (Barone, Winowitch; unanimous)

Payroll Warrant #38 dated May 8, 2025 in the amount of \$166,228.25 was approved. (Winowitch, Lohr; unanimous)

Payroll Warrant #40 dated May 22, 2025 in the amount of \$68,557.54 was approved. (Lohr, Barone; unanimous)

The May 2025 Payroll Summary was approved. (Barone, Winowitch; unanimous)

Schedule of Bills

The June 17, 2025 Schedule of Bills, warrant #39 in the amount of \$246,201.42 was approved. (Winowitch, Lohr; unanimous)

Director's Report

The Board reviewed the Director's report with interest. Ms. McCahey thanked the Assistant Director for her efforts in organizing a well-attended staff development day. She also highlighted from her report that the Reference department collaborated with a New Hampshire library in obtaining a Sachem library card so they could access the Sachem Public Library's collection. Ms. McCahey reported that a Studio program was held which used the 3D printer to create Bluetooth speakers. The Summer Reading Club kickoff has been successful. She also mentioned that she shared with Department heads a Building Work Protocol and a procedure document for Immigration Information. Ms. McCahey reported that the library received a FOIL request regarding the rental terms, square footage, and profits of the Brewport Café.

Quarterly Sustainability Report

Mrs. Stroh reported to the Board about the Quarterly Sustainability Report. She reported utility consumption, sustainability initiatives and program highlights.

Library Statistics

The Board reviewed all the library statistics with interest.

SCLS Board Report

None

Old Business

None

New Business

The Board approved the Disposal of Equipment. (Winowitch, Lohr; unanimous)

The Board approved the annual of FY 2025/2026 Conference Requests. (Lohr, Barone; unanimous)

The Board approved the Architectural & Engineering Services for the Studio Renovation Project. (Barone, Lohr; unanimous)

Other

The next Board Meeting will be held on Tuesday, July 15, 2025 at 3:00 p.m.

The Director shared videos of the Teen department's Karaoke night and the Summer Reading Club kickoff, featuring Chippy and the colorful "Color Your World" theme.

Executive Session

The Board adjourned into Executive Session at 3:30 p.m. to discuss collective negotiations pursuant to article fourteen of the Civil Service Law. (Winowitch, Lohr; unanimous)

Regular Session resumed at 3:47 p.m.

Personnel Report

The Personnel Report was approved. (Winowitch, Lohr; unanimous)

The Non-Affiliated Staff Personnel Report was approved. (Winowitch, Lohr; unanimous)

Adjournment

The meeting was adjourned at 3:56 p.m. (Winowitch, Lohr; unanimous)

Respectfully submitted,

Marguerite Barone