

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 21, 2025
5:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Robert Winowitch, Diane Longo, Susan Tychnowicz, Thomas Lohr, Neely McCahey, Kristen Stroh and Sandra Bartalis.

Marguerite Barone informed the trustees that she would not be available for the January 21, 2025 board meeting and was formally excused.

The Board members previewed the board meeting items on the agenda electronically prior to the meeting. Trustee Robert Winowitch, reviewed all warrants with the Director before having them presented to the Board for their approval.

The meeting was called to order at 5:00 p.m.

The meeting began with the pledge of allegiance.

The Board adopted the agenda. (Barone, Winowitch; unanimous)

Guests

Members of the Lake Ronkonkoma Historical Society, the library attorney (via zoom), Librarian III Alexandra Mercado and two members of EJs Pjs joined the Board meeting as guests. Board President Robert Winowitch thanked everyone for attending the meeting.

Public Expression/Participation

The President of the Lake Ronkonkoma Historical Society addressed the Sachem Public Library Board of Trustees about a budget line addition to the 2025/2026 Sachem Library budget vote ballot.

Executive Session

The Board adjourned into Executive Session at 5:10 p.m. to discuss collective negotiations pursuant to article fourteen of the Civil Service Law. (Lohr, Winowitch; unanimous)

Regular Session resumed at 5:37 p.m.

Guests

Two members from EJs PJs returned to the Board meeting observe the meeting as guests.

Minutes

The Board approved the Minutes of the Regular Board Meeting on December 17, 2024. (Tychnowicz, Longo; unanimous)

The minutes of the Executive Session of the December 17, 2024 Board Meeting were approved. (Winowitch, Lohr; unanimous)

Treasurer's Report

The Treasurer's Report for December 2024 in the amount of \$6,375,539.80 was approved. (Longo, Tychnowicz; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for December 2024 in the amount of \$643,175.50 was approved. (Lohr, Longo; unanimous)

Payroll Warrant #20 dated December 5, 2024 in the amount of \$12,009.78 was approved. (Longo, Lohr; unanimous)

Payroll Warrant #22 dated December 19, 2024 in the amount of \$175,231.44 was approved. (Lohr, Tychnowicz; unanimous)

The December 2024 Payroll Summary was approved. (Tychnowicz, Longo; unanimous)

Schedule of Bills

The January 21, 2025 Schedule of Bills, warrant #23 in the amount of \$164,555.54 was approved. (Longo, Lohr; unanimous)

Director's Report

The Board reviewed the Director's report with interest. Ms. McCahey's report featured pictures from the Winter Wonderland event hosted by EJs PJs. Her report also highlighted how the Teen department uses educational breakout boxes to support classroom learning. Ms. McCahey reported to the Board details of Senator Dean Murray's awards ceremony for teens who have completed 100 books before graduation. A discussion took place about new ways to reuse the Garden's Story Walk displays. The Director informed Board members that the library's webpage requires updates to enhance accessibility and functionality.

Assistant Director's Report

The Board reviewed the Assistant Director's report with interest. Mrs. Stroh's report focused on the highlights from 2024.

Library Statistics

The Board reviewed all the library statistics with interest.

SCLS Board Report

Mrs. Tychnowicz reported to the Board that the organizational meeting took place and the new officers were sworn in. The Sachem Board of Trustees congratulated Susan Tychnowicz on her new position as President of the Board at SCLS. Mrs. Tychnowicz also stated that the Trustee Workshop was well attended at SCLS and was very informative.

Old Business

The Board approved the revised Pregnant Workers & Prenatal Leave Policy. (Lohr, Tychnowicz; unanimous)

New Business

The Board approved the Legal Notice for Budget Vote and Trustee Election to be held on April 8, 2025. (Tychnowicz, Winowitch; unanimous)

The Board approved Equipment Disposal. (Winowitch, Longo; unanimous)

Other

Library Advocacy Day will be held on Wednesday, February 5, 2025.

The next Board Meeting will be held on Thursday, February 13, 2025 at 5:00 p.m.

Personnel Report

The Personnel Report was approved. (Longo, Lohr; unanimous)

Adjournment

The meeting was adjourned at 7:55 p.m. (Winowitch, Tychnowicz; unanimous)

Respectfully submitted,

Marguerite Barone