

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 16, 2024
6:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Thomas Lohr, Robert Winowitch, Diane Longo, Marguerite Barone, Susan Tychnowicz, Neely McCahey, Kristen Stroh and Sandra Bartalis.

The Board members previewed the board meeting items on the agenda electronically prior to the meeting. Trustee Robert Winowitch, reviewed all warrants with the Director before having them presented to the Board for their approval.

Guests

Before the meeting was called to order, the Director thanked the guests who attended the Board Meeting.

Librarian II Rebecca Goldstein in the Teen department was recognized for her submission to the Suffolk Library Marking Award on Sachem Public Library's behalf. Sachem came in second place. The Director and the Board thanked Ms. Goldstein.

The Board thanked Mr. Bliss for a job well done with orchestrating the Garden of Lights event. Mr. Bliss thanked all the community volunteers for the event and a special thanks went to Johnathan Greene and Robert Pang. Mr. Pang has volunteered his time for the events since the beginning; five years ago. Ms. McCahey distributed certificates of recognition to the volunteers for the time and effort that was put into the event. There was positive feedback from the community with the attendance being over 12,000. The Board and Director truly appreciate all the efforts that has been put into the event.

The meeting was called to order at 6:21 p.m.

The meeting began with the pledge of allegiance.

The Board adopted the agenda. (Barone, Winowitch; unanimous)

Public Expression/Participation

None

Minutes

The Board approved the Minutes of the Regular Board Meeting on December 19, 2023. (Winowitch, Longo; unanimous)

Treasurer's Report

The Treasurer's Report for December 2023 in the amount of \$6,715,143.48 was approved. (Longo, Tychnowicz; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for December 2023 in the amount of \$606,127.64 was approved. (Tychnowicz, Lohr; unanimous)

Payroll Warrant #20 dated December 7, 2023 in the amount of \$165,542.74 was approved. (Lohr, Barone; unanimous)

Payroll Warrant #21 dated December 21, 2023 in the amount of \$18,236.98 was approved. (Barone, Winowitch; unanimous)

The December 2023 Payroll Summary was approved. (Longo, Tychnowicz; unanimous)

Schedule of Bills

The January 16, 2024 Schedule of Bills, warrant #23 in the amount of \$145,630.397 was approved. (Tychnowicz, Lohr; unanimous)

Director's Report

The Board reviewed the Director's report with interest. Ms. McCahey added to her report that she was following up on a previous discussion about acquiring a quote for cameras with a facial recognition system for the library. The quote she had received came in at a high price. Ms. McCahey stated that the Friends' of Sachem Library continue to subsidize the Museum Pass Program as well as the Library's WIFI hotspots. She also stated the Friends' are interested in partial subsidy of the Memorial Recognition Growing Tree program in the future.

Library Statistics

The Board reviewed all the library statistics with interest.

SCLS Board Report

Mrs. Tychnowicz stated she was unavailable to attend the last SCLS Board Meeting. She also reported to the Board that the organizational meeting took place and the new officers were sworn in.

Old Business

None

New Business

The Board approved the Legal Notice for Budget Vote and Trustee Election, April 3, 2024. (Barone, Winowitch; unanimous)

Other

The following had been discussed under other:

Mrs. Barone brought an article for the Board to review which stated staff members at the Emma S. Clark Memorial Library in East Setauket had joined the NYSUT Union.

A discussion took place about the Paid Family Leave Act. Ms. McCahey stated that library administration is working on a Paid Family Leave Policy and the library's Family and Medical Leave Policy is being updated. Board had been asked to view the policies via email before the February Board Meeting. A final version of the policies will be presented to the Board at the February Board Meeting.

Library Advocacy Day will be held on Wednesday, February 7, 2024.

The next Board Meeting will be held on Friday, February 16, 2024 at 3:00 p.m.

Correspondence

Mr. Lohr presented the Board with a letter from the Sachem North High School. The letter thanked the Board for their donation last month.

Executive Session

The Board adjourned into Executive Session at 6:55 p.m. to discuss matters which will imperil public safety. (Lohr, Winowitch, Longo; unanimous)

Regular Session resumed at 7.55 p.m

Personnel Report

The Personnel Report was approved. (Longo, Tychnowicz; unanimous)

Adjournment

The meeting was adjourned at 7:55 p.m. (Tychnowicz, Lohr; unanimous)

Respectfully submitted,

Diane Longo