

SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
AUGUST 15, 2023 - 3:00 P.M.
AGENDA

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Approval of Minutes of the Regular Board Meeting on July 18, 2023 **(Motion)**
6. Approval of Treasurer's Report, July 2023 **(Motion)**
 - A. Approval of Payroll Expense Report, July 2023 **(Motion)**
 - B. Approval of Payroll Warrants: #2 **(Motion)**, #3 **(Motion)**, #4 **(Motion)**
 - C. Approval of Payroll Summary, July 2023 **(Motion)**
 - D. Approval of Bills: Warrant #5, August 2023 **(Motion)**
7. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
8. Old Business
 - A. Discussion of Front Plaza Awning
9. New Business
 - A. Equipment Disposal **(Motion)**
 - B. Approval of Annual HVAC Maintenance Agreement **(Motion)**
 - C. Library Closings 2024 **(Motion)**
 - D. Approval of First Citizens Bank to be add to the Bills Paid out of Schedule **(Motion)**
 - E. Approval of Van Donation **(Motion)**
10. Other
 - A. Next Board Meeting, Tuesday, September 19, 2023, 5:00 p.m.
 - B. Reminder: Legislative Meeting – September 22, 2023 – Assemblyman Smith at Sachem Library
 - C. Reminder: The PLDA Fundraiser – Monday, October 23, 2023
 - D. A Letter of Retirement
11. Executive Session (as needed) **(Motion)**
12. Personnel Report **(Motion)**
13. Adjournment **(Motion)**