

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 16, 2023 - 5:00 P.M.  
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Guest: Christopher DeCristofaro, Librarian III in the Digital Services Department
6. Approval of Minutes of the Regular Board Meeting on April 18, 2023 **(Motion)**
7. Approval of Minutes of the Executive Session on April 18, 2023 **(Motion)**
8. Approval of Treasurer's Report, April 2023 **(Motion)**
  - A. Approval of Payroll Expense Report, April 2023 **(Motion)**
  - B. Approval of Payroll Warrants: #34 **(Motion)**, #35 **(Motion)**, #37 **(Motion)**
  - C. Approval of Payroll Summary, April 2023 **(Motion)**
  - D. Approval of Bills: Warrant #36, May 2023 **(Motion)**
9. Reports
  - A. Director's Report
  - B. Assistant Director's Report
  - C. Library Statistical Report
  - D. SCLS Board Report, Susan Tychnowicz
10. Old Business
  - A. Approval of Vehicle Idling Policy **(Motion)**
  - B. Review of Revised Collection Development Policy and Statement Concern about Library Resources Form
  - C. Review of Revised Sexual Harassment Policy
11. New Business
  - A. Disposal of Equipment **(Motion)**
  - B. Approval of Budget Line Transfers **(Motion)**
  - C. Approval of Purchase Adobe **(Motion)**
  - D. Approval of a Payment to Industrial Appraisal Company **(Motion)**
  - E. Approval of Cabinets for the Café **(Motion)**
  - F. Approvals for Café Equipment and Construction: Restaurant Supply Co. and Creme De Sole **(Motions)**
  - G. Approvals for Café: Renovations, Millwork and Plumbing & Electric **(Motions)**
12. Other
  - A. Next Board Meeting – Tuesday, June 20, 2023 at 5:00 p.m.
13. Executive Session (as needed) **(Motion)**
14. Personnel Report **(Motion)**
15. Adjournment **(Motion)**