

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 19, 2021 - 5:00 P.M.
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda (**Motion**)
4. Guests: Joanne Ortiz, Coordinator of Finance and Christina Bonomo, Library's Internal Auditor
5. Public Expression/Participation
6. Presentation of Annual Audit by Nawrocki Smith LLP (upon arrival)
7. Approval of Minutes of the Regular Board Meeting on September 21, 2021 (**Motion**)
8. Approval of Minutes of the Executive Session on September 21, 2021 (**Motion**)
9. Approval of Treasurer's Report, September 2021 (Motion)
 - A. Approval of Payroll Expense Report, September 2021 (Motion)
 - B. Approval of Payroll Warrants: #9 (**Motion**), #10 (**Motion**), #12 (**Motion**)
 - C. Approval of Payroll Summary, September 2021 (**Motion**)
 - D. Approval of Bills: Warrant #11, October 2021 (**Motion**)
10. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
 - D. SCLS Board Report, Susan Tychnowicz
11. Old Business
 - A. Revision of Designated Spaces Policy (**Motion**)
 - B. Revision of Study Policy (**Motion**)
 - C. Discussion of Directors Review Evaluation Procedure
12. New Business
 - A. SCLS Proposed 2022 Draft Budget
 - B. Approval of an Envisionware site license (**Motion**)
 - C. Tentative 2022 Board of Trustees meeting dates and review/approval of bills* (**Motion**)
13. Other
 - A. Next Board Meeting – Tuesday, November 16, 2021 at 5:00 p.m.
 - B. Staff Appreciation Luncheon – Wednesday, December 8, 2021
14. Executive Session (as needed) (**Motion**)
15. Personnel Report (**Motion**)
16. Adjournment (**Motion**)

***PLEASE BRING YOUR PERSONAL CALENDARS FOR 2022 BOARD MEETINGS AND BILL SIGNINGS**