

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2021 - 5:00 P.M.
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Presentation: Librarian III, Kelly Sulima, Department Head of Community Engagement
6. Approval of Minutes of the Regular Board Meeting on August, 24, 2021 **(Motion)**
7. Approval of Minutes of the Executive Session on August 24, 2021 **(Motion)**
8. Approval of Treasurer's Report, August 2021 **(Motion)**
 - A. Approval of Payroll Expense Report, August 2021 **(Motion)**
 - B. Approval of Payroll Warrants: #6 **(Motion)**, #7 **(Motion)**
 - C. Approval of Payroll Summary, August 2021 **(Motion)**
 - D. Approval of Bills: Warrant #8, September 2021 **(Motion)**
9. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
 - D. SCLS Board Report, Susan Tychnowicz
10. Old Business
 - A. Revision of Designated Spaces Policy **(Motion)**
 - B. Revision of Study Policy **(Motion)**
11. New Business
 - A. Disposal of Equipment **(Motion)**
 - B. Approval of Purchase - Mini-Business Stations **(Motion)**
 - C. Approval of Amended Benefits Plan – Flexible Spending Plan **(Motion)**
12. Other
 - A. Retirement Celebration, Monday, September 27, 2021, 2 – 4 p.m.
 - B. Reminder: PDLA Fundraiser, Monday, September 27, 2021
 - C. Annual Legislative Breakfast October 1, 2021, 9:00 a.m. (Zoom)
 - D. Luncheon for the Friends 35th Anniversary on October 14, 2021, 10:30-2:00 p.m.
 - E. Next Board Meeting, Tuesday, October 19, 2021 5:00 p.m.
13. Executive Session (as needed) **(Motion)**
14. Personnel Report **(Motion)**
15. Correspondence
 - A. A Letter of Retirement
 - B. A Letter of Resignation
16. Adjournment **(Motion)**