

SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 19, 2021 - 5:00 P.M.
AGENDA

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Public Expression/Participation
5. Approval of Minutes of the Regular Board Meeting on December 21, 2020 **(Motion)**
6. Approval of Minutes of the Executive Session on December 21, 2020 **(Motion)**
7. Approval of Treasurer's Report, December 2020 **(Motion)**
 - A. Approval of Payroll Expense Report, December 2020 **(Motion)**
 - B. Approval of Payroll Warrants: #20 **(Motion)**, #21 **(Motion)**
 - C. Approval of Payroll Summary, December 2020 **(Motion)**
 - D. Approval of Bills: Warrant #23, January 2021 **(Motion)**
8. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Report
 - D. SCLS Board Report, Susan Tychnowicz
9. Old Business
 - A. Discussion of Pandemic Preparedness Plan
 - B. Review of Policies (*Bills Paid Out of Schedule, Code of Business Conduct, Code of Ethics for Board of Trustees, Display and Exhibit, Meeting Room Policy and Regulations, Meeting Room Application*) **(Motions)**
10. New Business
 - A. Approval of Legal Notice for Budget Vote and Trustee Election, April 6, 2021 **(Motion)**
 - B. Approval of Equipment Disposal **(Motion)**
 - C. Extension of Families Coronavirus Response Act **(Motion)**
 - D. Approval of Cellular Phone Reimbursement **(Motion)**
11. Other
 - A. Next Board Meeting –Tuesday, February 16, 2021 at 5 p.m.
 - B. Virtual Library Advocacy Day, February 26, 2021
12. Executive Session (as needed) **(Motion)**
13. Personnel Report **(Motion)**
14. Correspondence
 - A. A Letter of Retirement
15. Adjournment **(Motion)**