

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 19, 2020 - 5:00 P.M.
AGENDA**

1. Call to Order
2. A Pledge of Allegiance
3. Adoption of the Agenda **(Motion)**
4. Guests: Joanne Ortiz, Coordinator of Finance
5. Presentation of Annual Audit by Nawrocki Smith LLP (upon arrival)
6. Public Expression/Participation
7. Approval of Minutes of the Regular Board Meeting on September 21, 2020 **(Motion)**
8. Approval of Executive Minutes of the Board Meeting on September 21, 2020 **(Motion)**
9. Approval of Treasurer's Report, September 2020 **(Motion)**
 - A. Approval of Payroll Expense Report, September 2020 **(Motion)**
 - B. Approval of Payroll Warrants: # 9 **(Motion)**, # 10 **(Motion)**
 - C. Approval of Payroll Summary, September 2020 **(Motion)**
 - D. Approval of Bills Warrant #12, October 2020 **(Motion)**
10. Reports
 - A. Director's Report
 - B. Assistant Director's Report
 - C. Library Statistical Reports
 - D. SCLS Board Report, Marguerite Barone
11. Old Business
12. New Business
 - A. Draft of SCLS Proposed 2021 Budget
 - B. Approval of Newsletter Printing Bid **(Motion)**
 - C. Tentative Board of Trustees Meeting Dates for 2021 and Determination of Rotation for Monthly Signing of Bills* **(Motion)**
13. Other
 - A. Haunted Garden – October 26-29 at 5:30 p.m. - 8:30 p.m.
 - B. Next Board Meeting – Monday, November 16, 2020 at 5:00 p.m.
 - C. Staff Appreciation Luncheon – Wednesday, December 9, 2020
 - D. Holiday Lights - December 7-11, 14-18, and the 21st at 5:00-8:30
14. Executive Session **(Motion)**
15. Personnel Report **(Motion)**
 - A. Director's Evaluation **(Motion)**
16. Correspondence
 - A. A Letter of Retirement
17. Adjournment **(Motion)**

***PLEASE BRING YOUR PERSONAL CALENDARS FOR 2021 BOARD MEETINGS AND BILL SIGNINGS**