

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEE MEETING  
AUGUST 13, 2020 – 5:00 P.M.  
AGENDA**

*(The August Board Meeting was originally scheduled on August 17, 2020)*

1. Salute to flag/call to order
2. Adoption of the Agenda (**Motion**)
3. Appointment of Trustee (**Motion**)
4. Public Participation
5. Reading and approval of minutes of Regular Board Meeting on July 20, 2020 (**Motion**)
6. Reading and approval of the minutes of Executive Session on July 20, 2020 (**Motion**)
7. Reading and approval of Payroll and Related Expenses (**Motion**) (**Motion Warrants #1, #3 and #4**)
8. Reading and approval of Payroll Summary, July 2020 (**Motion**)
9. Reading and approval of Treasurer's Report, July 2020 (**Motion**)
10. Reading and approval of the Schedule of Bills for August 2020 (**Motion Warrant #5**)
11. Director's Report
12. Assistant Director's Report
13. Library Statistics
14. SCLS Board Report, Marguerite Barone
15. Old Business
  - A. Review of Bylaws
16. New Business
  - A. Approval of HVAC Annual Maintenance (**Motion**)
  - B. Library Closings 2021 (**Motion**)
  - C. Other
  - D. Next Board Meeting – Monday, September 21, 2020  
PDLA Fundraiser date has been set for Thursday, September 24, 2020
17. Executive Session (if necessary) (**Motion**)
18. Personnel Report (**Motion**)
19. Adjournment (**Motion**)