

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 16, 2019
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Dennis Flavin, Robert Winowitch, Carol Paulsen, Neely McCahey, Alicja Feitzinger and Sandra Bartalis.

The meeting was called to order at 7:03 p.m.

The meeting began with the salute to the flag.

Marguerite Barone and Diane Longo informed the Trustees that they would not be available for the September 16, 2019 Board meeting and were formally excused.

The Board adopted of the Agenda. (Paulsen, Flavin; unanimous)

Public Participation: None

Minutes

The minutes of the Board meeting of August 19, 2019 was approved. (Flavin, Paulsen; unanimous)

The minutes of the Executive Session of the August 19, 2019 Board meeting were approved. (Winowitch, Flavin; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for August 2019 in the amount of \$532,062.98 was approved. (Winowitch, Flavin; unanimous)

Warrant #6 dated August 8, 2019 in the amount of \$25,246.29 was approved. (Winowitch, Flavin; unanimous)

Warrant #7 dated August 22, 2019 in the amount of \$137,509.81 was approved. (Paulsen, Flavin; unanimous)

The August 2019 Payroll Summary was approved. (Winowitch, Flavin; unanimous)

Treasurer's Report

The Treasurer's Report for August 2019 in the amount of \$6,854,119.04 was approved. (Paulsen, Flavin; unanimous). The excess tax levy is now finished and has been removed from the August 2019 Treasurer's Report.

Schedule of Bills

Trustee, Marguerite Barone reviewed the September 19, 2019 Schedule of Bills before being presented to the Board for their approval.

The September 16, 2019 Schedule of Bills, Warrant #8 in the amount of \$274,417.26 was approved. (Paulsen, Flavin; unanimous)

Administrator's Reports

The Board reviewed each of the administrator's reports with interest.

To her report, Ms. McCahey added the following:

Ms. McCahey thanked the staff for their hard work during the Fall Festival. The event was well planned and had approximately 8,500 people attend. A discussion took place concerning community members bringing pets to the festival. Ms. McCahey distributed a picture of the library's sponsorship ad at the zipper-ride at the Holbrook Carnival. The Farmingville Chamber of Commerce had their meeting at the library on September 4. The library will allow the local businesses a one-year library card. The Farmingville Residents Association also had six teen attend the first Teen Civic meeting. The meeting was to gather suggestions from the teens about events that they would be interested in the future. The Holbrook Chamber of Commerce is partnering with Sachem Public Library with the Holiday Lights Display. There will also be snowman at the welcome to Holbrook sign on Patchogue Holbrook Road advertising the Sachem public Library light show. Ms. McCahey distributed a business card form a person who is involved who started a website on sachem.com. He highlighted the Sachem Public Library Fall Festival with many photos. Ms. McCahey discussed with the Board a situation involving a patron whose library privileges are currently suspended. Ms. McCahey revealed the award for Assemblyman Doug Smith's Summer Reading Awards Ceremony. The Studio created the award with the 3D printer and engraver.

Mrs. Feitzinger reported to the Board of Discovery Grove door count from October 2018 through August 2019. October 2018 the attendance was 2,530 and in August 2019, the attendance was 3,795.

Department Reports

The Board reviewed the department statistics with interest.

SCLS Board Report

Nothing to report.

Old Business

The Board approved the revised Studio/Makerspace policies. (Flavin, Paulsen; unanimous)

New Business

The Disposal of Equipment was approved. (Flavin, Paulsen; unanimous)

On the Directors recommendation, the Board approved the circulation rules. The updated loan rules include lawn games, telescopes and Roku lending periods. (Winowitch, Flavin; unanimous)

On the Directors recommendation, there will need to be additional quotes for the Discovery Grove Decking. She will keep the Board member informed.

On the Directors recommendation, the Board approved the Personnel Report. (Flavin, Winowitch; unanimous)

The Director reminded the Board that the Legislative Breakfast, Friday, September 20, 2019 at SCLS.

The Director reminded the Board that the PLDA Golf Fundraiser and Dinner, Thursday, September 26, 2019.

The Director informed the Board that the LILRC Annual Conference on Libraries and the Future: Libraries in a Post Privacy World will be at the Heritage Club at Bethpage in Farmingdale on October 10, 2019

The next Board Meeting will be Monday, October 21, 2019 at 7:00 p.m.

The Director reminded the Board that the 2019 Trustee Workshop, October 29, 2019 at SCLS.

Adjournment

The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Robert Winowitch