

SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
OCTOBER 21, 2019 - AGENDA

1. Salute to flag/call to order
2. Public Participation
3. Adoption of the Agenda **(Motion)**
4. Guests: Joanne Ortiz, Coordinator of Finance
5. Presentation of Annual Audit by Nawrocki Smith LLP (upon arrival)
6. Reading and approval of minutes Regular Board Meeting on September 16, 2019 **(Motion)**
7. Reading and approval of Payroll and Related Expenses for September 2019 **(Motion) (Motion Warrants #9 and #11)**
8. Reading and approval of Payroll Summary for September 2019 **(Motion)**
9. Review of revised Treasurer's Reports for July and August and reading and approval of Treasurer's Report for September 2019 **(Motion)**
10. Review of revised Budget Status Report for June 2019 and reading and approval of Budget Status Report for September 2019 **(Motion)**
11. Reading and approval of Schedule of Bills for October 21, 2019 **(Motion Warrant #10 )**
12. Director's Report
13. Assistant Director's Report
14. Department Reports
15. SCLS Board Report, Marguerite Barone
16. Old Business
17. New Business
  - A. Disposal of Equipment **(Motion)**
  - B. Purchase Approval for Library's Calendar **(Motion)**
  - C. Purchase Approval for Replacement HVAC Unit **(Motion)**
  - D. Draft of SCLS Proposed 2020 Budget
  - E. Tentative Board of Trustees Meeting Dates for 2020 and Determination of Rotation for Monthly Signing of Bills\* **(Motion)**
  - F. Personnel Report **(Motion)**
    1. Director's Evaluation **(Motion)**
  - G. Confirmation of Employee Salaries **(Motion)**
  - H. Other
  - I. Next Board Meeting – Monday, November 18, 2019 at 7:00 p.m.  
Staff Appreciation Luncheon – Tuesday, December 10, 2019
18. Adjournment

**\*PLEASE BRING YOUR PERSONAL CALENDARS FOR 2020 BOARD MEETINGS AND BILL SIGNINGS**