

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
NOVEMBER 18, 2019 – 7:00 P.M.
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Adoption of the Agenda (**Motion**)
4. Reading and approval of minutes of the Regular Board Meeting on October 21, 2019 (**Motion**)
5. Reading and approval of minutes of the Executive Session on October 21, 2019 (**Motion**)
6. Reading and approval of Payroll and Related Expenses for October 2019 (**Motion**) (**Motion Warrant #12, Warrant #13, Warrant #14, Warrant #16**)
7. Reading and approval of the Payroll Summary for October 2019 (**Motion**)
8. Reading and approval of Treasurer’s Report for October 2019 (**Motion**)
9. Reading and approval of Schedule of Bills for November 18, 2019 (**Motion Warrant #15**)
10. Director’s Report
11. Department Reports
12. SCLS Board Report, Marguerite Barone
13. Conference Reports
14. Old Business
 - A. SCLS 2020 Budget (**Motion**)
15. New Business
 - A. SCLS Live-brary.com Downloads Costs for 2020 (**Motion**)
 - B. Equipment Disposal (**Motion**)
 - C. Personnel Report (**Motion**)
 - D. Other
 - E. Staff Appreciation Luncheon – Tuesday, December 10, 2019 – 1 p.m. & 4 p.m.
Next Board Meeting, Monday, December 17, 2019 - 7:00 p.m.
16. Correspondence
 - A. A letter from Sachem Community Youth Services
 - B. A letter from Palmer School Of Library and Information Science
 - C. A letter of Retirement
17. Adjournment