

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING
AUGUST 19, 2019 – 7:00 P.M.
AGENDA**

1. Salute to flag/call to order
2. Adoption of the Agenda **(Motion)**
3. Public Participation
4. Reading and approval of minutes of Regular Board Meeting on July 15, 2019 **(Motion)**
5. Reading and approval of the minutes of Executive Session on July 15, 2019 **(Motion)**
6. Reading and approval of Payroll and Related Expenses **(Motion) (Motion Warrants #2, #3 and #5)**
7. Reading and approval of Payroll Summary, July 2019 **(Motion)**
8. Reading and approval of Treasurer's Report, July 2019 **(Motion)**
9. Reading and approval of the Schedule of Bills for August 2019 **(Motion Warrant #4)**
10. Director's Report
11. Assistant Director's Report
12. Department Reports
13. SCLS Board Report, Marguerite Barone
14. Conference Report
15. Old Business
 - A. Revision of the Directors Evaluation Procedure **(Motion)**
 - B. Approval to Ratify the MOA of the Custodial Unit **(Motion)**
16. Business
 - A. Approval of HVAC Annual Maintenance **(Motion)**
 - B. Approval of Conferences **(Motion)**
 - C. Library Closings 2019 **(Motion)**
 - D. Revision of Application Form for Public Meeting Room
 - E. Other
 - F. Personnel Report **(Motion)**
 - G. Next Board Meeting - Monday, September 16, 2019 at 7:00 p.m.
Reminder: Legislative Breakfast, Friday, September 20, 2019 at SCLS
Reminder: PLDA Golf Fundraiser and Dinner, Thursday, September 26, 2019
Reminder: 2019 Trustee Workshop, October 29, 2019 at SCLS
17. Correspondence
 - A. A letter from a staff member
18. Adjournment