

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 19, 2018 – 7:00 P.M.  
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Adoption of the Agenda (**Motion**)
4. Reading and approval of minutes of the Regular Board Meeting on October 15, 2018 (**Motion**)
5. Reading and approval of Payroll and Related Expenses for October 2018 (**Motion**) (**Motion Warrant #12, Warrant #13, Warrant #14**)
6. Reading and approval of the Payroll Summary for October 2018 (**Motion**)
7. Reading and approval of Treasurer's Report for October 2018 (**Motion**)
8. Reading and approval of Schedule of Bills for November 19, 2018 (**Motion Warrant #15**)
9. Director's Report
10. Assistant Director's Report
11. Department Reports
12. SCLS Board Report, Marguerite Barone
13. Conference Reports
14. Old Business
  - A. SCLS 2019 Budget (**Motion**)
15. New Business
  - A. SCLS Trustee Election (**Motion**)
  - B. Purchase Request – Office Furniture (**Motion**)
  - C. Purchase Request for Children's Room Kitchenette cabinets (**Motion**)
  - D. Appointment/ Approval of Internal Auditor (**Motion**)
  - E. EAP Report
  - F. Equipment Disposal (**Motion**)
  - G. Personnel Report (**Motion**)
  - H. Other
  - I. Staff Appreciation Luncheon – Wednesday, December 5, 2018 – 12 p.m. & 4 p.m.  
Next Board Meeting, Monday, December 17, 2018 - 7:00 p.m.
16. Adjournment