

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 16, 2018 – 7:00 P.M.  
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Reading and approval of minutes of the Regular Board Meeting on December 18, 2017 **(Motion)**
4. Reading and approval of payroll and related expenses December 2017 **(Motion) (Motion Warrant #20 and Warrant #22)**
5. Reading and approval of the Payroll Summary for December 2017 **(Motion)**
6. Reading and approval of Treasurer's Report for December 2017 **(Motion)**
7. Reading and approval of Schedule of Bills January 16, 2018 **(Motion Warrant #21)**
8. Director's Report
9. Assistant Director's Report
10. Department Reports
11. SCLS Board Report, Marguerite Barone
12. Internal Auditor's Report
13. Conference Report
14. Old Business
  - A. Renovation Update
  - B. Revision of Policies: Collection Development, Statement of Concern About Library Resources, Food and Drink Policy **(Motion)**
  - C. Revision of the Board of Trustees Meeting Dates/Budget Hearing Meeting for 2018 **(Motion)**
15. New Business
  - A. Request to Attend Conferences: Think Tank and PLA **(Motion)**
  - B. Request to Travel for Library Advocacy Day, February 27 & 28, 2018 **(Motion)**
  - C. Approval of Purchase for Mac Book Pros **(Motion)**
  - D. Award of Mini-Bid **(Motion)**
  - E. Bank Name Change **(Motion)**
  - F. Approval of Legal Notice for Budget Vote and Trustee Election, April 10, 2018 **(Motion)**
  - G. Personnel
    1. Director's Review
  - H. Other
  - I. Reminder: Library Advocacy Day, February 27 & 28, 2018
  - J. Long Island Library Conference Thursday, May 3, 2018, Melville, NY
  - K. Next Board Meeting –Thursday, February 15, 2018
16. Adjournment