

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 21, 2011
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Diane Longo, Marguerite Barone, Carol Paulsen, Dennis Flavin, Robert Winowitch, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:15 p.m.

The meeting began with the salute to the flag.

Public Participation: Bonnie Yancoski and Lisa Zimmermann addressed the Board.

Minutes

The minutes of the Board meeting of February 17, 2011 were approved. (Barone, Paulsen; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for February, 2011 in the amount of \$485,135.49 was approved. (Paulsen, Flavin; unanimous)

Warrant #29 dated February 3, 2011 in the amount of \$14,839.93 was approved. (Winowitch, Barone; unanimous)

Warrant #30 dated February 17, 2011 in the amount of \$82,504.23 was approved. (Flavin, Paulsen; unanimous)

Treasurer's Report

The Treasurer's Report for February, 2011 in the amount of \$5,963,785.28 was approved. (Winowitch, Barone; unanimous)

Schedule of Bills

Trustee, Marguerite Barone, reviewed the March 21, 2011 Schedule of Bills before being presented to the Board for their approval.

The March 21, 2011 Schedule of Bills, Warrant #31, in the amount of \$124,432.96 was approved. (Barone Paulsen; unanimous)

Administrator's Reports

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

Trustees, Dennis Flavin, Marguerite Barone, Carol Paulsen and Mrs. Willner spent two days in Albany participating in Library Legislation Day activities. Mrs. Willner thanked the trustees for attending these activities.

Assemblyman Al Graf will be here on Friday, March 25, 2011 for a photo-op with him downloading to his iPad.

Mrs. Willner will be setting up meetings with Senator Zeldin and Assemblyman Murray.

Staff has completed the first of two training sessions on supporting parents in public spaces through the Wakanheza Project. Congratulations to Danielle LoDolce for pursuing this grant enabling staff to have this training.

Mrs. Willner indicated that the Brookhaven Showmobile has zeroed out its budget and is no longer a free service. There was a discussion on other options for library outdoor concerts.

Mrs. Brand gave a review of the history and statistics from when automation was first introduced to the Sachem community.

Department Reports

The Board reviewed all the department statistics with interest.

Old Business

The Budget Vote and Trustee Election will be held on Tuesday, April 5, 2011, 9:30 a.m. to 9:00 p.m. Robert Winowitch is running unopposed for re-election.

The Revised Vehicle Use Policy, with change, was approved. (Flavin, Barone; unanimous)

The Revised Borrowing Guidelines, Fine and Fees was approved. This revision includes the addition of E-Book Readers. (Winowitch, Flavin; unanimous)

New Business

The Board approved the attendance of Judith Willner and Carol Brand at NYLA's Public Libraries Section Spring Conference, April 15, 2011, in Elmsford, New York. (Barone, Winowitch; unanimous)

The Disposal of Equipment was approved. (Flavin, Winowitch; unanimous)

The Social Media Policy was approved. (Winowitch, Flavin; unanimous)

The Social Media Policy for Staff was approved. (Barone, Paulsen; unanimous)

The New York State Association of Library Boards (NYSALB) Trustee Institute is being held on April 29 – 30, 2011 in Albany, New York. No trustees will be attending.

The Long Island Library Conference will be held on Thursday, May 5, 2011 at the Crest Hollow County Club, Woodbury, New York. Trustees, Marguerite Barone, Carol Paulsen and Dennis Flavin will be attending.

The Board adjourned to Executive Session at 8:10 p.m. to discuss the Personnel Report and negotiations. (Flavin, Winowitch; unanimous)

Regular Session resumed at 9:05 p.m.

The Personnel Report was approved. (Winowitch, Paulsen; unanimous)

The next Board Meeting will be held on Monday, April 18, 2011 at 3:00 p.m.

Adjournment

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Carol Paulsen