

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
DECEMBER 21, 2015 – 7:00 P.M.
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Reading and approval of minutes of Regular Board Meeting on November 16, 2015 **(Motion)**
4. Reading and approval of payroll and related expenses for November 2015 **(Motion: Warrant #17 and Warrant #18)**
5. Reading approval of the Payroll Summary **(Motion)**
6. Reading and approval of Treasurer's Report for November 2015 **(Motion)**
7. Reading and approval of Schedule of Bills for December 21, 2015 **(Motion Warrant #19)**
8. Director's Report
9. Assistant Director's Report
10. Department Reports
11. SCLS Board Report, Marguerite Barone
12. Internal Auditor's Report
13. Old Business
 - A. Revision of the Directors Evaluation Procedure **(Motion)**
 - B. Renovation Update
14. New Business
 - A. Disposal of Equipment **(Motion)**
 - B. Purchase Request **(Motion)**
 - C. Request to Attend Conferences **(Motion)**
 - D. Personnel Report **(Motion)**
 - E. Other
 - F. Next Board Meeting, Tuesday, January 19, 2016 at 7:00 p.m.
15. Correspondence
16. Adjournment