

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
NOVEMBER 21, 2011 – 7:00 P.M.
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Reading and approval of Regular Board Meeting minutes for October 17, 2011 (Motion)
4. Reading and approval of the minutes of Executive Session for October 17, 2011 (Motion)
5. Reading and approval of Payroll and Related Expenses for October, 2011 (Motion) (Motion Warrant #13, Motion Warrant #14 and Motion Warrant #16)
6. Reading and approval of Treasurer's Report for October, 2011 (Motion)
7. Reading and approval of Schedule of Bills for November 21, 2011 (Motion Warrant #15)
8. Director's Report
9. Assistant Director's Report
10. Department Reports
11. Conference Reports
12. Old Business
 - A. SCLS Budget (Motion)
 - B. Revised Leave of Absence Policy (Motion)
 - C. Renovation Update
13. New Business
 - A. Award of Bids (Motions)
 - B. SCLS Trustee Election (Motion)
 - C. Disposal of Equipment (Motion)
 - D. Resolution to Override 2012/2013 Tax Levy Limit (Motion)
 - E. Personnel Report (Motion)
 - F. Other
 - G. Attendance of Board of Trustees at Annual Meeting SCLS, Wednesday, December 7, 2011 at 8 p.m.
 - H. Staff Holiday Luncheon Wednesday, December 7, 2011 Reminder
 - I. Next Board Meeting – Monday, December 19, 2011
14. Correspondence
 - A. Letter of thanks from Kevin Verbesey, Director, Suffolk Cooperative Library System
15. Adjournment