

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 19, 2011 – 7:00 P.M.
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Presentation of Annual Audit by Nawrocki, Smith LLP (upon arrival)
4. Reading and approval of minutes of the Regular Board Meeting on July 18, 2011 (Motion)
5. Reading and approval of minutes of Executive Session on July 18, 2011 (Motion)
6. Reading and approval of Payroll and Related Expenses for July 2011. (Motion) (Motion Warrant's #2, #3 and #4)
7. Reading and approval of Payroll and Related Expenses for August 2011. (Motion) (Motion Warrant's #6 and #8)
8. Reading and approval of Treasurer's Report for July 2011 (Motion)
9. Reading and approval of Treasurer's Report for August 2011 (Motion)
10. Reading and approval of Schedule of Bills for August 2011 (Motion Warrant #5)
11. Reading and approval of Schedule of Bills for September 2011 (Motion Warrant #7)
12. Director's Report
13. Assistant Director's Report
14. Department Reports
15. Internal Auditor's Report
16. Old Business
 - A. Renovation Update
 - B. Authentication of New York State Construction Grant Application (Motion)
 - C. Reapproved Alcohol/Drug Free Workplace Policy (Motion)
 - D. Ratification of Contract (Motion)
17. New Business
 - A. EAP Report
 - B. Privileges of Member Revoked
 - C. Adjustments to 2010/2011 Restricted Fund Balances (Motions)
 - D. Personnel Report (Motion)
 - E. Other
 - F. Annual Trustee Workshop, Thursday, November 10, 2011
 - G. Next Board Meeting – Monday, October 17, 2011
18. Correspondence
 - A. Thank you letter from Animal Rescue Force, Inc.
19. Adjournment