

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
JUNE 18, 2012  
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Marguerite Barone, Carol Paulsen, Dennis Flavin, Robert Winowitch, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:09 p.m.

The meeting began with the salute to the flag.

Marguerite Barone, Board President, indicated that trustee, Diane Longo notified her that she would not be able to attend this meeting and Mrs. Barone formally excused her.

Public Participation: None

**Minutes**

The minutes of the Board meeting of May 21, 2012 were approved. (Paulsen, Winowitch; unanimous)

**Payroll and Related Expenses**

The Payroll and Related Expenses for May, 2012 in the amount of \$525,714.11 was approved. (Flavin, Winowitch; unanimous)

Warrant #39 dated May 10, 2012 in the amount of \$11,346.89 was approved. (Flavin, Winowitch; unanimous)

Warrant #41 dated May 24, 2012 in the amount of \$138,240.34 was approved. (Paulsen, Flavin; unanimous)

**Treasurer's Report**

The Treasurer's Report for May, 2012 in the amount of \$5,624,328.31 was approved. (Winowitch, Flavin; unanimous)

**Schedule of Bills**

Trustee, Robert Winowitch, reviewed the June 18, 2012 Schedule of Bills before being presented to the Board for their approval.

The June 18, 2012 Schedule of Bills, Warrant #40, in the amount of \$167,165.15 was approved. (Paulsen, Flavin; unanimous)

**Administrator's Reports**

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

The new Teen Room, desTEENation is a tremendous success. The Teens now have a digital bulletin board that displays posters and anime.

The new Teen Room as also received several visits from other libraries.

Mrs. Willner and children's staff had a conference call with space planner Kimberly Bolen and Associates to assist in assessing the design and possibilities of reconfiguring the Children's Room within the same footprint.

All staff enjoyed the Friend's Staff Luncheon on Friday. The Friends have also donated \$3,000.00 toward the purchase of "Creation Station" for desTEENation. Thank you Friends of Sachem Public Library.

Mrs. Brand reviewed the equipment and function behind the Technology at Sachem Public Library—the Server Room.

### **Department Reports**

The Board reviewed all the department statistics with interest.

### **Internal Auditor's Report**

The Board reviewed the Internal Auditor's Report with interest.

### **Old Business**

Mrs. Willner gave an update on contract negotiations. The next scheduled meeting will be on June 26, 2012.

### **New Business**

The Disposal of Equipment was approved. (Winowitch, Flavin; unanimous)

The Board adopted the following Resolution:

**WHEREAS** the Library Board of Trustees has established and the electorate has approved a budget for 2012/2013 that includes provision for renovations and improvements in the Children's Services area located at 150 Holbrook Road, Holbrook, NY, and

**WHEREAS** it is the intention of the Board of Trustees to address the operational needs for the building while at the same time improve the Library experience for patrons; and

**WHEREAS** the Board of Trustees wishes to designate and set aside the fund from which the purchase price and eventual demolition and improvement expenses will be paid.

**NOW THEREFORE**, be it resolved that, subject to further resolution of the Board of Trustees, the cost of reconfiguring and renovating the Children's Services area, as well as the purchase of equipment, shall be paid from the Fund Restricted for Capital Improvements and for Technology. (Flavin, Paulsen; unanimous)

The Board adjourned to Executive Session at 8:05 p.m. to discuss the Personnel Report.  
(Winowitch, Flavin; unanimous)

Regular Session resumed at 8:36 p.m.

The Personnel Report was approved as presented. (Winowitch, Flavin; unanimous)

The PLDA Golf Fundraiser will be held on September 27, 2012.

The next Board Meeting will be held on Monday, July 16, 2012 at 7:00 p.m.

**Adjournment**

The meeting was adjourned at 8:41 p.m. (Winowitch, Flavin; unanimous)

Respectfully submitted,

Dennis Flavin