

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 21, 2012  
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Marguerite Barone, Dennis Flavin, Diane Longo, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:05 p.m.

The meeting began with the salute to the flag.

Marguerite Barone, Board President, indicated that trustees, Carol Paulsen and Robert Winowitch notified her that they would not be able to attend this meeting and Mrs. Barone formally excused them.

Public Participation: None

**Minutes**

The minutes of the Board meeting of April 16, 2012 were approved. (Flavin, Longo; unanimous)

**Payroll and Related Expenses**

The Revised Payroll Expense Report for March, 2012 in the amount of \$697,137.91 was approved. (Longo, Flavin; unanimous)

The Payroll and Related Expenses for April, 2012 in the amount of \$482,803.07 was approved. (Flavin, Longo; unanimous)

Warrant #28 dated April 1, 2012 in the amount of \$10,489.50 was approved. (Flavin, Longo; unanimous)

Warrant #36 dated April 12, 2012 in the amount of \$10,287.06 was approved. (Longo, Flavin; unanimous)

Warrant #38 dated April 26, 2012 in the amount of \$87,321.25 was approved. (Flavin, Longo; unanimous)

**Treasurer's Report**

The Treasurer's Report for February, 2012 in the amount of \$5,774,450.61 was approved. (Flavin, Longo; unanimous)

The Treasurer's Report for March, 2012 in the amount of \$5,553,520.26 was approved. (Longo, Flavin; unanimous)

The Treasurer's Report for April, 2012 in the amount of \$5,636,796.94 was approved. (Flavin, Longo; unanimous)

### **Schedule of Bills**

Trustee, Dennis Flavin, reviewed the May 21, 2012 Schedule of Bills before being presented to the Board for their approval.

The May 21, 2012 Schedule of Bills, Warrant #37, in the amount of \$253,072.70 was approved. (Longo, Flavin; unanimous)

### **Administrator's Reports**

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

Congratulations to the Friends of Sachem Library Scholarship winners—Steven Vessa and Eric Laube.

The 37<sup>th</sup> annual Long Island Library Conference was very successful. Congratulations to Coordinator of Circulation Services, Virginia Pfeifer, for her year-long efforts as Conference Chairperson.

Teens have a new expanded home with the new name: desTEENation. Teen staff are busily preparing for the official opening and ribbon-cutting ceremony on Friday evening, June 1<sup>st</sup>.

Mrs. Willner indicated that she will be attending a PALS Executive Board Meeting tomorrow. There will be discussion on an RFP for a consultant to review the current ILS and compare with other vendors.

Mrs. Brand gave an overall review of *Inside/Out* including the number of plant varieties, program statistics and attendance. *Inside/Out* is celebrating its two-year anniversary this month.

### **Department Reports**

The Board reviewed all the department statistics with interest.

### **Conference Report**

The Board reviewed the Innovative Users Group Conference report with interest.

### **Old Business**

The Board approved the Revised Whistleblower Policy. (Flavin, Longo; unanimous)

Mrs. Willner gave an update on negotiations for the Full-Time and Part-Time Custodial Unit.

### **New Business**

The Disposal of Equipment was approved. (Flavin, Longo; unanimous)

On the director's recommendation the Board approved the following resolution:

**Whereas** Inter Library Loan of materials in Suffolk County has steadily increased in the last six years, and

**Whereas** Suffolk Cooperative Library System delivery service has reached a critical need to either provide an additional delivery route or add an additional delivery day, Saturday, thereby evening out distribution over 6 days, and

**Whereas** providing this additional level of delivery service would speed up patron reception of requested materials, and

**Whereas** increased delivery service would result in a substantial increase in the cost of member support, and

**Whereas** Patchogue-Medford Library has agreed to contribute \$60,000.00 per year from the Central Library funding to make possible 6-day delivery service and improve the overall response time for resource sharing,

**Therefore be it resolved** that the Board of Trustees of Sachem Public Library thanks and publicly acknowledges the generous and sagacious allocation of Central Library funding for the betterment of the entire county by the Board of Trustees of Patchogue-Medford Library and Library Director Dina Chrils. (Flavin, Longo; unanimous)

The Personnel Report was approved. (Longo, Flavin; unanimous)

The ribbon cutting ceremony for the new Teen Room—DesTEENation—will be held on Friday evening, June 1, 2012 at 6:30 p.m.

The PLDA Golf Fundraiser and Dinner will be held on Thursday, September 27, 2012.

The Friends Luncheon will be held on Friday, June 15, 2012. Luncheon seating's will be 12 noon to 1 p.m. and 1 p.m. to 2 p.m.

The next Board Meeting will be held on Monday, June 18, 2012, at 7:00 p.m.

### Adjournment

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Dennis Flavin