

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 20, 2015
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Robert Winowitch, Diane Longo, Marguerite Barone, Dennis Flavin, Carol Paulsen, Judy Willner, Alicja Feitzinger and Dona Giordano.

The meeting was called to order at 7:02 p.m.

The meeting began with the salute to the flag.

The Board accepted the passed Budget Vote and Trustee Election results. (Flavin, Barone; unanimous) The Board congratulated Diane Longo on her re-election as Library Trustee.

Public Participation: Student, Gianella Feraud, viewed the Board of Trustees Meeting as part of her school assignment.

The Board recognized the retirement of Claire Sudano, Library Clerk in Technical Services on April 30, 2015. Mrs. Sudano was unable to attend the Library Board Meeting.

Minutes

The minutes of the Regular Board meeting of March 16, 2015 were approved. (Longo, Paulsen; unanimous)

The minutes of the Sachem Public Library Annual Budget Hearing on March 31, 2015 were approved. (Barone Paulsen; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for March, 2015 in the amount of \$460,832.78 was approved. (Longo, Barone; unanimous)

Warrant #31 dated March 12, 2015 in the amount of \$12,647.33 was approved. (Flavin, Longo; unanimous)

Warrant #33 dated March 26, 2015 in the amount of \$101,568.43 was approved. (Winowitch, Barone; unanimous)

The Payroll Summary Report for March 2015 was approved. (Longo, Flavin; unanimous)

Treasurer's Report

The Treasurer's Report for March, 2015 in the amount of \$5,248,817.17 was approved. (Paulsen, Winowitch; unanimous)

Schedule of Bills

Trustee, Dennis Flavin, reviewed the April 20, 2015 Schedule of Bills before being presented to the Board for their approval.

The April 20, 2015 Schedule of Bills, Warrant #32, in the amount of \$124,714.54 was approved. (Longo, Paulsen; unanimous)

Administrator's Reports

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

Congratulations to Dennis Flavin for being awarded the Velma K. Moore Award. This award will be presented during the LTA Trustee Institute on May 1 and 2, 2015.

Congratulations to Diane Longo on her re-election as Board Trustee.

District residents cast their ballots, approving the Library Budget by a vote of 338 to 92.

Thanks to the valiant efforts of our state legislators, Library funding has significantly increased in the New York State Budget. Funding has increased by \$5 million and Construction Grant funding will continue at \$14 million. Libraries will be permanently exempted from the MTA tax.

Mrs. Willner will be honored at the Ronkonkoma Chamber of Commerce's Heart and Souls Award event on May 14, 2015 at Windows on the Lake. The Board congratulated Mrs. Willner as an honoree of this event.

Mrs. Feitzinger reported on Custodial Services defining the staffing, their primary functions and responsibilities and gave some facts and figures on the amount of garbage collected per year and the number of programs that require setups for the year.

Department Reports

The Board reviewed the department statistics with interest.

Old Business

The Board approved the Revised Unattended Child Policy. (Longo, Barone; unanimous)

The Board approved the Revised Vulnerable Adult Policy. (Paulsen, Flavin; unanimous)

Mrs. Willner gave an update on the Library's ongoing projects.

Mrs. Willner reported that the parking lot repaving project has begun. The stages of the repaving of the parking lot are all dependent on the weather. Mrs. Willner thanked Robert Downs and the custodial staff for all their help with the traffic patterns during the demolition of the parking lot.

The demolition of the kitchen will begin the week of April 27, 2015. The kitchen renovation should be complete in about three weeks and then the solar project will begin.

As a reminder, the Long Island Library Conference will be held at the Melville Marriott on May 7, 2015.

New Business

On the director's recommendation the Board approved the attendance of Laura Panter and Cara Perry at the annual Connecticut Library Association Conference on April 27 and April 28, 2015 in Groton, CT. Mrs. Panter was invited to present a workshop on our Library's active teen volunteer program. Conference fees have been waived for Ms. Panter and Ms. Perry; a stipend will cover travel and hotel fees. (Barone, Winowitch; unanimous)

On the director's recommendation the Board approved the attendance of Trustees Dennis Flavin, Robert Winowitch and Carol Paulsen and Library Director Judith Willner at the Library Trustee Association (LTA) Institute on May 1 and 2, 2015 in Syracuse, NY. Congratulations to trustee Dennis Flavin who will be presented with the Velma K. Moore Award at this workshop. (Longo, Barone; unanimous)

On the director's recommendation the Board adopted the following resolution on Sachem Public Library's Participation in Suffolk County Library Efficiency Plan:

WHEREAS, Governor Andrew Cuomo enacted the Property Tax Freeze Credit legislation to provide property tax refunds to homeowners in conjunction with the 2014-2015 State Budget; and

WHEREAS, the statute dictates that local governments seek to generate long-term tax -relief for taxpayers by sharing services, consolidating or merging, and implementing operational efficiencies by way of developing "efficiency plans"; and

WHEREAS, in Year One of the program (which is 2015 for "local governments") homeowners will receive the Freeze Credit if their local government stays within the property tax cap; and

WHEREAS, in Year Two of the program (which is 2016 for "local governments") homeowners will receive the Freeze Credit for property taxes from any taxing jurisdiction in which the homeowner resides that stays within the property tax cap and promulgates a State-approved Government Efficiency Plan demonstrating savings equivalent to one percent of their property tax levies in each of the following three years; and

WHEREAS, while "local governments" may take a variety of approaches to develop their Government Efficiency Plans, the State has strongly encouraged they convene and facilitate a process to develop and submit county-wide Government Efficiency Plans; and

WHEREAS, the Suffolk Cooperative Library System and Patchogue-Medford Library have offered to coordinate the development of such a Government Efficiency Plan with the Patchogue-Medford Library serving as the 'lead agency' on behalf of all other interested libraries; and

WHEREAS, SACHEM PUBLIC LIBRARY is interested in intergovernmental cooperation with Suffolk Cooperative Library System, Patchogue-Medford Library and other libraries in supporting a county-wide Government Efficiency Plan and desires to memorialize its intention to participate in a coordinated Plan to allow its homeowners to receive the Freeze Credit.

NOW, THEREFORE, BE IT RESOLVED that SACHEM PUBLIC LIBRARY seeks to ensure that homeowners will receive the Tax Freeze Credit tantamount to annual increases in the Library's annual tax appropriation as part of this new State law; and

BE IT FURTHER RESOLVED that SACHEM PUBLIC LIBRARY did not exceed its designated property tax cap for fiscal year starting in 2015 and commits that it has no intention of exceeding the cap for fiscal year starting in 2016, which if exceeded would disqualify the library from participation in the Property Tax Cap Freeze Credit Program; and

BE IT FURTHER RESOLVED that SACHEM PUBLIC LIBRARY Board does hereby express its support for, and participation in the Suffolk County Libraries Plan; and

BE IT FURTHER RESOLVED that SACHEM PUBLIC LIBRARY Board urges the New York State Division of the Budget to approve Suffolk Cooperative Library System and Patchogue-Medford Library's coordinated Suffolk County Library Efficiency Plan with the understanding that SACHEM PUBLIC LIBRARY has played an active role in the identification of preexisting and implementation of new shared services, consolidations or merges, and/or operational efficiencies within SACHEM PUBLIC LIBRARY for inclusion within the County-wide Plan; and

BE IT FURTHER RESOLVED that certified copies of this resolution shall be forwarded to the Suffolk Cooperative Library System and Patchogue-Medford Library. (Barone, Flavin; unanimous)

On the director's recommendation the Board approved the addition of Bridgehampton National Bank, 4155 Veterans Memorial Highway, Ronkonkoma, NY 11779, as a designated depository for savings and checking. (Longo, Barone; unanimous)

The Disposal of Equipment was approved. (Flavin, Winowitch; unanimous)

The Personnel Report with the Addendum was approved. (Paulsen, Longo; unanimous)

On the director's recommendation the Board approved the purchase and installation of AV equipment for the Community Rooms from Adwar Video, 125 Gazza Blvd., Farmingdale, NY 11735, in the amount of \$16,974.36. This equipment is being purchased under New York State contract pricing. (Winowitch, Flavin; unanimous)

The next Board Meeting will be held on Monday, May 18, 2015 at 7:00 p.m.

Correspondence

A letter of retirement was received from Claire Sudano, Library Clerk in Technical Services.

Adjournment

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Marguerite Barone