

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 22, 2013 – 7:30 P.M.  
AGENDA**

1. Salute to flag/call to order
2. Public Participation
3. Reading and approval of minutes of the Regular Board Meeting on December 19, 2012 (Motion)
4. Reading and approval of payroll and related expenses (Motion) (Motion Warrant #20 and Warrant #21)
5. Reading and approval of Treasurer's Report (Motion)
6. Reading and approval of Schedule of Bills (Motion Warrant #23)
7. Director's Report
8. Assistant Director's Report
9. Department Reports
10. Old Business
  - A. Revised Food and Drink Policy (Motion)
  - B. Revised Bulletin Board and Literature Display Policy (Motion)
  - C. Revised Gifts and Donations Policy (Motion)
  - D. Renovation Update
  - E. Custodial Contract
11. New Business
  - A. Library Advocacy Day, Tuesday, March 5, 2013
  - B. Request to Travel (Motion)
  - C. Request to Attend Conference (Motion) (ALA)
  - D. Budget Vote and Trustee Election Date – April 9, 2013 (Motion)
  - E. Approval of Transfer of Funds (6 Motions)
  - F. Contract for Purchase of Natural Gas
  - G. Personnel Report
    1. Director's Annual Review
  - H. Other
  - I. Save the Date—Long Island Library Conference Thursday, May 2, 2013, Melville Marriott
  - J. Discussion/Decision on Possible Date Change for Next Board Meeting – Thursday, February 14, 2013 at 7:30 p.m.
12. Correspondence
  - A. Letter from SCLS Board of Trustees in regard to Common Vote Dates for 2014, 2015 and 2016
13. Adjournment