

**SACHEM PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 16, 2009  
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Robert Winowitch, Diane Longo, Marguerite Barone, Dennis Flavin, Carol Paulsen, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:08 p.m.

The meeting began with the salute to the flag.

Public Participation: None

**Minutes**

The minutes of the Board meeting of October 19, 2009 were approved. (Barone, Flavin; unanimous)

**Payroll and Related Expenses**

The Payroll and Related Expenses for October 2009 in the amount of \$696,070.82 was approved. (Longo, Paulsen; unanimous)

Warrant #12 dated October 1, 2009 in the amount of \$29,499.51 was approved. (Barone, Flavin; unanimous)

Warrant #13 dated October 1, 2009 in the amount of \$9,832.80 was approved. (Longo, Barone; unanimous)

Warrant #14 dated October 15, 2009 in the amount of \$69,431.91 was approved. (Paulsen, Longo; unanimous)

Warrant #16 dated October 29, 2009 in the amount of \$28,107.79 was approved. (Barone, Longo; unanimous)

**Treasurer's Report**

The Treasurer's Report for October 2009 in the amount of \$6,134,020.87 was approved. (Flavin, Barone; unanimous)

**Schedule of Bills**

Trustee, Dennis Flavin reviewed the November 16, 2009 Schedule of Bills before being presented to the Board for their approval.

The November 16, 2009 Schedule of Bills, Warrant #15, in the amount of \$281,238.70 was approved. (Longo, Paulsen; unanimous)

## **Administrator's Reports**

The Board reviewed each of the administrator's reports with interest.

Mrs. Willner added the following to her report:

There have been more proposed cuts in the state budget. These additional cuts will affect the SCLS budget and may be passed on to member libraries.

So far three libraries will be incorporated into the cooperative bid for RFID technology—Sachem, Middle Country and South Huntington.

The walk-through of the performance garden was postponed until next Friday due to the weather.

We have begun working on the 2010/2011 Proposed Budget. A budget committee will be selected at the December Board meeting.

Mrs. Brand gave a statistical review of the Children's Services Outreach programs.

## **Department Reports**

The Board reviewed all the department statistics with interest.

## **Conference Reports**

The New York Library Association Conference reports were read. Mrs. Barone indicated that it appeared to be a very interesting conference. Mr. Flavin indicated that Sachem's staff shined at the conference with their program presentations.

## **Old Business**

The Board reviewed the proposed 2010 SCLS operating budget. The proposed budget reflects a 2.8% contribution from the Sachem Public Library for Member Library Support Services.

The Board approved the proposed 2010 SCLS operating budget. (Barone Paulsen; unanimous)

Mrs. Willner gave an update on the performance garden. The installation of the automatic irrigation system and the changes to the stage area have been completed. A walk-through will take place on Friday.

The illumination of the garden must go out to bid separately.

Mrs. Willner also gave an update on the generator. The contract has been signed with Roland's Electric.

## **New Business**

The Board unanimously approved the election of Harold G. Trabold's as SCLS trustee. (Longo, Paulsen; unanimous)

Mrs. Willner advised the Board concerning a recent "Statement of Concern" about Library Resources. The challenged resource was the DVD, *Crank 2 Hi Voltage*.

On the director's recommendation the Board approved the proposal of Joseph Ford and Associates to provide consulting services to Sachem Public Library and Middle Country Library for the purchase of radio frequency identification products and services, at an amount not to exceed \$40,000.00. Payment would be shared equally by the two libraries, with Sachem paying an amount not to exceed \$20,000.00. Should other libraries join in this venture, the costs would be shared and reduced accordingly. (Longo, Flavin; unanimous)

The Board reviewed the invitation to attend the SCLS Annual Meeting that is to be held on Thursday, December 3, 2009 at 8:00 p.m. Dennis Flavin, Carol Paulsen, Marguerite Barone and Judy Willner will be attending this meeting.

The Staff Holiday Party will be held on Saturday December 5, 2008 at 6 p.m. Dennis Flavin, Diane Longo and Robert Winowitch will be attending.

The Board adjourned to Executive Session at 8:05 p.m. to discuss the Director's Annual Evaluation. (Paulsen, Longo; unanimous)

Regular Session resumed at 8:28 p.m.

The next Board Meeting will be held on Monday, December 21, 2009 at 7:00 p.m.

### **Adjournment**

The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Marguerite Barone