

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAY 18, 2009
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Dennis Flavin, Robert Winowitch, Carol Paulsen, Marguerite Barone, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:09 p.m.

The meeting began with the salute to the flag.

Public Participation: None

Minutes

The minutes of the Board meeting of April 20, 2009 were approved. (Paulsen, Barone; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for April, 2009 in the amount of \$627,774.00 was approved. (Barone, Winowitch; unanimous)

Warrant #33 dated April 1, 2009 in the amount of \$9,736.40 was approved. (Winowitch, Barone; unanimous)

Warrant #34 dated April 2, 2009 in the amount of \$11,519.68 was approved. (Barone, Paulsen; unanimous)

Warrant #35 dated April 16, 2009 in the amount of \$64,844.99 was approved. (Paulsen, Winowitch; unanimous)

Warrant #37 dated April 30, 2009 in the amount of \$29,977.72 was approved. (Barone, Winowitch; unanimous)

Treasurer's Report

The Treasurer's Report for April, 2009 in the amount of \$6,080,952.83 was approved. (Barone, Winowitch; unanimous)

Schedule of Bills

Trustee, Marguerite Barone, reviewed the May 18, 2009 Schedule of Bills before being presented to the Board for their approval.

The May 18, 2009 Schedule of Bills, Warrant #36, in the amount of \$172,755.07 was approved. (Barone, Paulsen; unanimous)

Administrator's Reports

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

The Long Island Library Conference was very informative. Staff members, Virginia Pfeifer and Judy Romano did an outstanding job helping to organize this event. Mr. Flavin suggested certificates of achievement be given to employees involved in these activities outside of their normal duties.

Adriana Trigiani, keynote speaker from this conference, will be speaking at the Library in Spring, 2010.

The notices for bids for work to be completed on the Library's outdoor garden and programming area were sent to the Library's official newspapers today.

With Mrs. Brand acting as coordinator, the Library's new Web Page will go live to the public by mid-June.

Mrs. Brand gave a detailed presentation of the Library's new Web Page.

To her report Mrs. Brand also added the following:

The Wellness Committee is sponsoring the Library Community and Staff Blood Drive to be held on Monday, June 1, 2009 from 2 to 8 p.m. Anyone interested, may sign up at the Welcome Desk.

Twenty-five staff members participated in America on the Move sponsored by the Wellness Committee.

Department Reports

The Board reviewed all the department statistics with interest.

Conference Report

Mrs. Willner reported that in February the Board approved the attendance of Renee Capitanio at the 2009 Innovative User Group meeting. Once the conference program was released, however, Mrs. Willner and Mrs. Capitanio agreed that it was not necessary for her to attend this year's conference.

Old Business

Mrs. Willner gave an update on the landscape architectural plans for the outdoor garden and programming area. She indicated that the public notices for the garden-site work bids are being publicized.

New Business

On the director's recommendation the Board accepted, with gratitude, the donation of four porcelain sculptures from Mr. Brad Silverman and Dr. Mark Silverman. The limited edition pieces by artist Gunther R. Granget, were produced by W. Goebel Porzellanfabrik, of Rodental, Germany, and are valued at \$19,700.00. "Silver Wings" (common terns), "Whooping Crane" (one male and one female), and "California Valley Quail," are on display in the director's office. (Winowitch, Barone; unanimous)

On the director's recommendation the Board approved the purchase of furniture for the Circulation Services office at a cost not to exceed \$30,000.00. The Steelcase furniture is on State contract and was approved in the 2008/2009 budget under Equipment. (Barone, Paulsen; unanimous)

The Board adjourned to Executive Session at 8:45 p.m. to discuss the Personnel Report. (Flavin, Winowitch; unanimous)

Regular Session resumed at 9:52 p.m.

The Amended Personnel Report was approved. (Winowitch, Paulsen; unanimous)

Mrs. Willner gave an update on the negotiations with the Custodial contractual unit.

There will be a Spring Trustee Workshop at SCLS entitled *Holding Effective Public Library Board of Trustee Meetings* on Thursday, June 4, 2009 from 7 to 9 p.m. and at Elwood Public Library on Monday, June 8, 2009. Trustee, Dennis Flavin will attend the workshop on June 4, 2009 and trustees, Carol Paulsen and Marguerite Barone will attend the workshop on June 8, 2009. Mrs. Willner will attend both workshops.

The next Board Meeting will be held on Monday, June 15, 2009, at 7:00 p.m.

Correspondence

A letter of thanks was received from Jo Anne Mitidieri Sanders, Executive Director of the Suffolk County Coalition Against Domestic Violence.

Adjournment

The meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Robert Winowitch