

**SACHEM PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 16, 2009
7:00 P.M.**

The regular meeting of Sachem Public Library Board of Trustees was attended by Dennis Flavin, Robert Winowitch, Diane Longo, Marguerite Barone, Carol Paulsen, Judy Willner, Carol Brand and Dona Giordano.

The meeting was called to order at 7:11p.m.

The meeting began with the salute to the flag.

Public Participation: None

Minutes

The minutes of the Board meeting of February 12, 2009 were approved. (Barone, Paulsen; unanimous)

Payroll and Related Expenses

The Payroll and Related Expenses for February, 2009 in the amount of \$436,711.49 was approved. (Longo, Barone; unanimous)

Warrant #27 dated February 5, 2009 in the amount of \$11,996.03 was approved. (Longo, Winowitch; unanimous)

Warrant #29 dated February 19, 2009 in the amount of \$83,205.20 was approved. (Paulsen, Barone; unanimous)

Treasurer's Report

The Treasurer's Report for February, 2009 in the amount of \$6,107,236.50 was approved. (Barone, Paulsen; unanimous)

Schedule of Bills

Trustee, Dennis Flavin, reviewed the March 16, 2009 Schedule of Bills before being presented to the Board for their approval.

The March 16, 2009 Schedule of Bills, Warrant #28, in the amount of \$146,650.22 was approved. (Paulsen, Longo; unanimous)

Administrator's Reports

The Board reviewed each of the Administrator's Reports with interest.

To her report Mrs. Willner added the following:

Trustees, Dennis Flavin and Carol Paulsen and Mrs. Willner spent two days in Albany participating in Library Legislation Day activities. All came away with a more positive response from our State representatives than expected.

The proposed 2009/2010 Library Budget shows a 1.6% increase over last year. Because taxable valuation has decreased, however, the actual tax levy will be between 1.5% and 2.96%, depending upon the town.

Mr. Flavin inquired on what is the median Library tax amount throughout the state.

Mrs. Brand added that at the Friends of Sachem Library one day booksale, they collected \$1,700.00, a new record.

Mrs. Brand gave an overview of the Suffolk Wave Digital Library which celebrated an anniversary this month.

Mrs. Brand began with a description and some background information on this service. Patrons can access fiction and non-fiction Audiobooks, Music, or Video, with those same categories broken out by Spanish, Children and Teen. Patrons may have a maximum of five titles checked out at a time from SuffolkWave. Each downloaded title is checked out for seven days, after which they are automatically wiped from the borrower's device.

Some highlights of Mrs. Brand's report are as follows:

- SuffolkWave now supports audiobooks which can be transferred to a wide range of devices including MP3 players and the Apple line of products such as the iPod and Mac computers.
- 51 of our 54 Suffolk Libraries participate in SuffolkWave.
- In 2009 Suffolk patrons downloaded 32,436 files from SuffolkWave.
- Sachem patrons circulated 1,383 downloads with the most being audiobooks. Only 9 eBook titles were downloaded but this number should increase now that more iPod's and smartphones have been added to the list of acceptable devices.
- Sachem Library also offers a second, similar service entitled NetLibrary.
- Since 2005, Sachem patrons have averaged 460 downloads a year through NetLibrary.

Department Reports

The Board reviewed all the department statistics with interest.

Old Business

The Budget Vote and Trustee Election will be held on Tuesday, April 14, 2009, 9:30 a.m. to 9:00 p.m. Carol Paulsen is running unopposed.

New Business

The New York State Association of Library Boards (NYSALB) Trustee Institute is being held on May 1 - 2, 2009 in Syracuse, New York. No trustees will be attending this year.

The Long Island Library Conference will be held on Thursday, May 7, 2009 at the Crest Hollow County Club, Woodbury, New York. Trustees, Dennis Flavin, Carol Paulsen and Marguerite Barone will be attending.

The Personnel Report was approved. (Winowitch, Longo; unanimous)

On the director's recommendation the Board approved the amended Library Schedule of Fines and Fees, increasing the replacement fee for audio discs (when available) from \$6.00 to \$10.00. This change reflects the increase in replacement costs charged by our vendors. (Longo, Barone; unanimous)

The Board reviewed the landscape design plans developed by Michael Opisso, landscape architect, for the undeveloped property.

The next Board Meeting will be held on Monday, April 20, 2009 at 7:00 p.m.

Adjournment

The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Diane Longo