

Tech30 Scheduling sheet

Is there a particular website that you just can't seem to figure out? Do you have a problem with your email or with using a Microsoft Office product like Word, Excel, Publisher or PowerPoint? If you have a specific computer-related question that has been troubling you, then you might benefit from a 30 minute, one-on-one tech session.

A Tech30 session is an individualized session with a member of our Electronic Services staff. These sessions are designed to address a specific technical issue you may have, not as a class on using a particular application. If you should need an introduction to any of the Microsoft Office applications, please visit the library's online program calendar to view our upcoming workshops.

To arrange a Tech30 session, fill out this request form and mail it to the library (see address below) or call us at 588-5024 x232. Using the information on the form we will call or email to schedule a date and time for your session. Until we have a better idea of the popularity of this service, sessions will be limited to 2 per person, per quarter. These sessions, like most of our other computer workshops, are reserved for valid Sachem Public Library cardholders only.

Name _____

Library card # _____

Phone number or email address _____

For which application is help required? _____

(Word, Excel, Publisher, etc.)

Specific problem/question help is needed with.

Mailing address

Technology Center
Sachem Public Library
150 Holbrook Road
Holbrook, NY 11741